



CHURCH OF THE NAZARENE – MESOAMERICA REGION

ANNUAL REPORT FOR LOCAL SDMI YEAR 201__

Period from _____ to _____
Month Year Month Year



CHURCH _____

DISTRICT: _____

INSTRUCTIONS: This report should be properly reviewed by the secretary of the church so that the data does not differ between the report of the SDMI superintendent and the secretary of the church, and it must also be duly approved and signed by the pastor.

SUNDAY SCHOOL AND DISCIPLESHIP

AGES	RESPONSIBILITY LIST (ENROLLMENT)	REGULAR ATTENDANCE (AVERAGE ATTENDANCE)
Children		
Youth		
Adults		
TOTAL		

Note:
Responsibility List (Enrollment): Each person (Children, Youth and adults) who attended a Sunday School class, small group, SDMI activity, etc. We have a responsibility to reach them for Christ and bring them into the fellowship of the church.
Regular Attendance: The attendance record of the various groups that study the bible under the auspices of SDMI (Sunday School classes for children and youth and adults, adult ministries, children's ministries, family groups, cell groups, small groups, marriage ministries, etc.

Of the total for Regular Attendance, how many attend on Sunday morning? _____

Of the total for Regular Attendance, how many attend a discipleship group? (Small groups, baptism & membership classes, etc.) _____

AGES	STAGES OF DISCIPLESHIP			DISCIPLERS
	Basic Level B – New Believers	Intermediate Level C – Growing Believers	Advanced Level D - School of Leadership	
Children				
Youth				
Adults				
TOTALS				

Number of Sunday School Teachers _____ Sunday School Officers _____

When and where do the classes meet? _____

How do you recruit and train teachers and officers? _____

MATERIALS

What materials are you using for your children's classes? _____

What materials are you using for your youth classes? _____

What materials are you using for your adult classes? _____

What suggestions do you have to improve our Sunday School materials? _____

What suggestions do you have to improve our materials for SDMI Ministries? _____

What suggestions do you have to improve our discipleship materials? _____

DISCIPLESHIP MINISTRIES

CHILDREN	Number of meetings	Average Attendance
Children's Church		
Vacation Bible School		
District Camp		
Children's Quizzing		
Caravans		
Gift of Love (Special needs)		

Other activities carried out within Children's Ministries: _____

YOUTH	Number of meetings	Average Attendance
District Youth Camp		
Bible Quizzing		
Youth In Mission		
Youth Meetings		
Nights of Prayer		
School of Leadership		

Other activities carried out within Youth Ministries: _____

ADULTS	Number of meetings	Average Attendance
Women's Ministries		
Men's Ministries		
Marriage Ministries		
Parents Ministries		
Senior Adult Ministries		
Gift of Love (Special Needs)		
School of Leadership		

Other activities carried out within Adult Ministries: _____

OTHER EDUCATIONAL MINISTRIES

Are any of these educational ministries provided by your local church? (Indicate the enrollment)

Child Development Center _____ Nursery school _____ Preschool _____ Elementary School _____
 High School _____ Preparatory _____ Others _____

FINANCES

Total amount given to SDMI _____
 Sent for District Budget _____
 VBS Offering sent to District _____
 Offering for Bible Month (Bible Society): _____ Other _____

_____/_____/_____
 Date SDMI Superintendent Pastor

Guide for completing the Annual SDMI Report Form

Page 1:

Header:

- The church year covered by this report should include ...
 - The year of the report: i.e. 2012
 - The period that includes the starting month and year and ending month and year. Example: February 2011-March 2012.
- Official name of the local church and district to which it belongs.

Statistical Table of Discipleship and Sunday School:

- Ages: The names of the Sunday School classes are not included, but the ages of the students in the classes. This is to allow Sunday Schools to use different ways to organize the classes.

Age groups: Children (0-11), Youth (12-25) and Adults (25 and up).

- Stages of Discipleship: This section is new and is included in order to encourage every local church to have a system of discipleship for children, youth and adults.
 - Basic Discipleship (Level B - New Believers) From conversion to membership.
 - Intermediate Discipleship (Level C – Growing Believers) Includes the discovery of spiritual gifts and involvement in a ministry of the church (including disciple-making training).
 - Advanced Discipleship (Level D – School of Leadership) includes leadership training.

If your church has not yet developed a phased systematic discipleship program and cannot complete this part of the report, please consider starting an organized discipleship program to teach and develop your people.

- Disciplers: This section is also new and is intended to help us see the need for training disciplers for children, youth, and adults and also to know the number of disciplers we have and how many more we need to prepare throughout the year.

Disciplers are those that are discipling others: one to one, or in small group on basic, intermediate, or advance levels. Care must be taken not to list a teacher or substitute more than once. Also included are Sunday School teachers.

If your church has not yet developed disciplers for the different stages, and cannot complete this part of the report, please consider developing disciplers for the benefit of your people.

Sunday School Teachers: This is the number of teachers and substitutes trained to teach children, youth, and adults and school of extension. Care must be taken not to count a teacher or substitute more than once. A Sunday school teacher who also disciplines one-to-one or a group is counted only once.

Sunday School Officers: The number of Sunday School officers present during the time of teaching. They are the secretary and treasurer of the Sunday School and any other officers. Although officers are reported separately, they must be enrolled in a Sunday School class and be counted in the attendance when present and carrying out their duties.

Two questions:

- When and where do the classes meet? Include the day of the week, time, and place (which may be in a room in the church, a home, etc.).
- How do you recruit and train teachers and officers? Include the process used to nominate, appoint and train teachers and officers of the Sunday School.

Materials:

Here are a number of questions related to the materials being used for Sunday school classes and ministries among children and adults in Sunday School and discipleship groups in the local church. Your suggestions are greatly appreciated.

We encourage use of the materials offered by the Church of the Nazarene through Nazarene Publishing House and the MAR region in all its ministries and discipleship. Other materials could be used to complement our materials, but only after the material has been thoroughly reviewed to ensure that it does not contain conflicts with Nazarene doctrine.

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Discipleship Ministries:

Children:

In the first column to the left is a list of the common SDMI ministries for children. There is a blank space to add additional ministries you may have in your local church.

The second column is to include the number of each ministry meeting during the year. If you have one meeting a month, that would be 12 meetings in total, and so on.

The next column is to indicate the yearly average attendance in each ministry. The average attendance rate is calculated by taking the total meeting attendance for the year divided by the number of meetings held during the year.

Please indicate below other activities that were conducted with children during the year.

Youth: follow the same instructions as you used for children's ministries. Please indicate below the SDMI activities carried out with young people during the year, in addition to Sunday School classes.

Adults: follow the same instructions that you used for children's and youth ministries above.

Other Educational Ministries:

Please indicate if the church carried out any of the following educational ministries, and the enrollment in each of those ministries.

Finance:

Include the amounts from your annual SDMI financial report.

Date and Signature:

It is important to include the date this report was completed, along with the signatures of the local SDMI superintendent and pastor. Please return this form to your district SDMI President/Council.
